

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of June 15th, 2021

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President;
Keith Kallstrom

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Craig Nowak with Morrison Maierle

Roland Martin asked the Board to allow Mr. Nowak to speak before continuing with the Agenda, Board approved.

Mr. Nowak advised the Board regarding the ARPA grant program and update on the Wastewater Project, which DEQ is still in review. The Board request that Mr. Nowak proceed with preparing application for ARPA grant funds with a cost of up to Five Thousand Dollars (\$5,000.00) approved to cover costs to engineer and grand administrator. Mr. Nowak also advised the Board to contact County Commissioners regarding ARPA funds received by the County to question getting additional funds for the Wastewater Upgrade Project.

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of May 11th, 2021, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and Keith Kallstrom second the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited April 30th, 2021: Kevin Askeland questioned the negative total for year to date on the Investment Gain/Loss, which Janet Fulmer will follow up with Stifel Nicolaus. Restricted Fund Account Balance Report as of May 31st, 2021: No questions or comments. Combined Cash Flow Statement as of May 31st, 2021: No questions or comments.

Kevin Askeland moved, and Keith Kallstrom second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of May 31st, 2021: Keith Kallstrom introduced the following resolution and moved its adoption: **RESOLUTION 16-2021. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Fifty-Six Thousand Two Hundred Fifty-Seven Dollars and Sixty-One Cents (\$56,257.61), and Construction bills in the amount of Twelve Thousand Nine Hundred Twenty-Two Dollars and Eighty-Eight Cents (\$12,922.88) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2021 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for May 2021 was prepared and verbally given by Janet Fulmer; charts provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Mr. Nowak provided the Board with update at the beginning of the meeting. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 17-2021. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the amount of Two Thousand Four Hundred Sixty-Two Dollars and Twenty-Five Cents (\$2,462.25) to make payment to Morrison Maierle Invoice #217295 dated April 30, 2021. Whereupon the motion for adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

Fiscal Year Ending 2020 Annual Audit. Waiting on Douglas Wilson & Company PC to request financials when ready to prepare the audit. Annual report due to Local Government Services by June 30th, 2021.

Water Storage Elevated Tank Leak / Liquid Engineering. Board discussed age of the elevated tank and desire to have anodes installed for corrosion protection. Also to have Liquid Engineering move clearwell inspection up due to the repairs that were needed on the elevated tank.

NEW BUSINESS:


County Wastewater Lift Station Solar Panel. After discussion of the electrical usage and solar panel inoperable, the Board requested to get quote to have panel/inverter system upgraded.

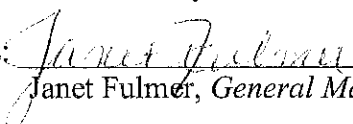
OTHER BUSINESS:

Lobby Office Hours: The Board discussed to leave lobby open only during the AM hours, until further notice and will continue to monitor the need for full-time opening in the future.

PUBLIC COMMENT: NONE.

Keith Kallstrom moved, and Kevin Askeland second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 7:41 P.M.

Signed:  Date 7-13-21
Roland Martin, President

Attest: 
Janet Fulmer, General Manager/Board Secretary