

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of July 13th, 2021

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; Keith Kallstrom

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary; Eric Bucher, Operator

GUEST PRESENT: Craig Nowak, Engineer for Morrison Maierle; Julie Henderson 1069 Grant Dr; Lisa Henderson 1575 Adams Blvd; Bruce and Linda Nelson 1443 Cleveland Dr

Roland Martin asked the Board to allow Mr. Nowak to speak before continuing with the Agenda, Board approved.

Mr. Nowak provided a status update on the Wastewater Improvement Project and provided information regarding the ARPA funding that the District will be applying for. Craig stated DEQ did give approval to proceed and waiting on review comments from USDA. The Board agreed to wait for going out to bid on the project until more knowledge is available regarding the ARPA funding. Mr. Nowak excused himself from the meeting at 6:42 PM.

PUBLIC COMMENT:

Lisa Henderson and Julie Henderson had questions regarding what area the Village consisted of and which properties were on the Districts system, expressed concerns of the metered water rate, as well as junk and decay in the Village. The Board answered their questions and stated the District only has jurisdiction over water and sewer, not vehicles, garbage or decay.

Public excused themselves from the meeting at 7:53 PM

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of June 15th, 2021, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and Keith Kallstrom second the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited May 31st, 2021: No questions or comments. Restricted Fund Account Balance Report as of June 30th, 2021: No questions or comments. Combined Cash Flow Statement as of June 30th, 2021: No questions or comments.

Kevin Askeland moved, and Keith Kallstrom second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of June 30th, 2021: Keith Kallstrom introduced the following resolution and moved its adoption: **RESOLUTION 18-2021. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Sixty-Five Thousand Two Hundred Fifty-Eight Dollars and Eighty-Five Cents (\$65,258.85), and Construction bills in the amount of Twenty-Three Thousand Three Hundred Eighty-Five Dollars and No Cents (\$23,385.00) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2021 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for June 2021 was prepared and verbally given by Janet Fulmer; charts provided; placed in file.

OLD BUSINESS:

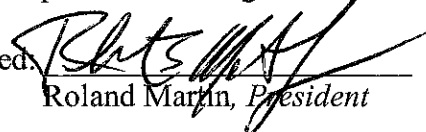
Wastewater Improvement Project: Mr. Nowak provided the Board with update at the beginning of the meeting. Keith Kallstrom introduced the following resolution and moved its adoption: **RESOLUTION 19-2021. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the amount of Two Thousand Seven Hundred Two Dollars and No Cents (\$2,702.00), to make payment to Morrison Maierle Invoice #217337 dated May 28, 2021, and Nittany Grantworks Invoice dated June 30, 2021, for Grant Administration Services in March – June 2021. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

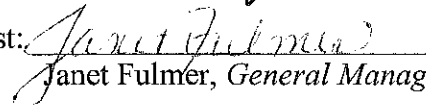
NEW BUSINESS:

OTHER BUSINESS:

Lobby Office Hours: The Board discussed to leave lobby open only during the AM hours, until further notice and will continue to monitor the need for full-time opening in the future.

Kevin Askeland moved, and Keith Kallstrom second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 8:17 P.M.

Signed:  Date 8-10-21
Roland Martin, President

Attest: 
Janet Fulmer, General Manager/Board Secretary