

**SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of July 14th, 2020**

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; David Abbott via tele-conference.

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Craig Nowak of Morrison Maierle

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of June 9th, 2020, Regular Meeting of the Board. Kevin Askeland moved that the minutes be accepted as written, and David Abbott seconded the motion, Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials:
Restricted Fund Account Balance Report as of May 31st, 2020: No questions or comments.
Combined Cash Flow Statement as of May 31st, 2020: No questions or comments. The compiled financial statements un-audited May 2020: No questions or comments. Restricted Fund Account Balance Report as of June 30th, 2020: Kevin Askeland moved, and Roland Martin second the motion to transfer Three Thousand Five Hundred Thirty Five Dollars and Fifty-Five Cents (\$3,535.55) from Revenue Bond Account – Water to Water Bond Reserve. Motion passed.
Combined Cash Flow Statement as of June 30th, 2020: No questions or comments.

Kevin Askeland moved, and David Abbott second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of May 31st, 2020 and June 30th, 2020: David Abbott introduced the following resolution and moved its adoption: **RESOLUTION 15-2020. BE IT RESOLVED**, that, the May Accounts Payable statement of Operations & Maintenance bills in the amount of Thirty Two Thousand Eight Hundred Fifty Nine Dollars and Twenty-Four Cents (\$32,859.24) and Construction bills in the amount of Five Thousand Seventy Dollars and Six Cents (\$5,070.06), and the June Accounts Payable statement of Operations & Maintenance bills in the amount of Fifty Eight Thousand Six Hundred Fifty Dollars and Twenty-Three Cents (\$58,650.23) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

(All the above financials are placed in 2020 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for June 2020 was prepared and verbally given by Janet Fulmer; charts for May and June provided; placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Treatment System Preselection – Summary of Proposal Evaluation June 24, 2020 handout provided to the District; Craig Nowak provided information regarding the handout. Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 16-2020. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the total amount of Twelve Thousand Seven Hundred One Dollars and Seventy-Eight Cents (\$12,701.78) to make payment to Morrison Maierle for Invoice #207162, Jardine, Stephenson, Blewett, P.C. for Invoice #15378, and Nittany Grantworks for Invoice dated June 30, 2020. Whereupon the motion for adoption of the foregoing resolution was seconded by David Abbott; and upon vote being taken thereon, the vote in favor of was unanimous.

NEW BUSINESS:

Electric Consultants, Inc. 6/25/2020 Invoice #88502: The Board discussed the invoice and work completed. Roland Martin advised non-payment of invoice due to having a maintenance contract, Kevin Askeland agreed. The Board then agreed for fees for a day on site, 8 hours, Janet Fulmer to discuss with Electrical Consultants.

Aquasource Drilling LLC, 7/7/2020 Estimate #1713. The Board discussed Estimate #1713 and activity listed. Kevin Askeland moved, and David Abbott second the motion to pull old pump, place new pump in, leaving old assembly in District garage for an estimate of Thirteen Thousand Two Hundred Ninety-Seven Dollars and Ninety-One Cents (\$13,297.91). Motion passed.

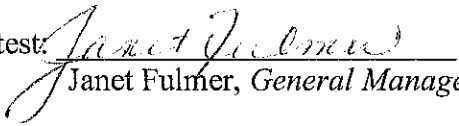
OTHER BUSINESS:

Lobby Office Hours: Kevin Askeland moved, and David Abbott second the motion to continue to keep the District Office closed due to the Covid-19 pandemic until further notice. Motion passed.

PUBLIC COMMENT: NONE

Dave Abbott moved, and Kevin Askeland second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 8:19 P.M.

Signed:  Date 8-18-20
Roland Martin, *President*

Attest: 
Janet Fulmer, *General Manager/Board Secretary*