SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of June 9th, 2020

The regular monthly board meeting was opened at 6:30 P.M. by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, Board President; Kevin Askeland, Vice-President; David Abbott
STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of May 12th, 2020, Regular Meeting of the Board. Dave Abbott moved that the minutes be accepted as written, and Kevin Askeland seconded the motion, Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials:

The compiled financial statements un-audited March 2020: No questions or comments.
Restricted Fund Account Balance Report as of April 30th, 2020: No questions or comments.
Combined Cash Flow Statement as of April 30th, 2020: No questions or comments.

The compiled financial statements un-audited April 2020: No questions or comments. Restricted Fund Account Balance Report as of May 31st, 2020: Tabled. Combined Cash Flow Statement as of May 31st, 2020: Tabled.

Kevin Askeland moved, and David Abbott second the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of April 30th, 2020: Dave Abbott introduced the following resolution and moved its adoption: **RESOLUTION 13-2020. BE IT RESOLVED,** that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Thirty-Eight Thousand Two Hundred Fifty-One Dollars and Twenty-Four Cents ($38,251.24) and Construction bills in the amount of Three Thousand Six Hundred Two Dollars and Ninety-Five Cents ($3,602.95) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

The Accounts Payable as of May 31st, 2020 tabled to the next Board Meeting.

(All the above financials are placed in 2020 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

The Managers Report for May 2020 was prepared and verbally given by Janet Fulmer; charts to be provided at next meeting; placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Copies of emails from Craig Nowak, Morrison Maierle to Janet Fulmer provided regarding updates to the Board of Directors. Dave Abbott introduced the following resolution and moved its adoption: **RESOLUTION 14-2020. BE IT RESOLVED,** that, the Sun Prairie Village County Water and Sewer District request funds from TSEP in the total amount of Eighteen Thousand Forty-Five Dollars and Fifty Cents ($18,045.50) to make payment to Morrison Maierle for Invoice #207162 and #207234, and Nittany Grantworks for Invoice dated April 1, 2020. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous.

NEW BUSINESS:

Board President and Vice-President 2020-2021 Term: Kevin Askeland moved for Roland Martin to remain as President, Dave Abbott second the motion. Motion passed. Dave Abbott moved for Kevin Askeland to remain as Vice-President, Roland Martin second the motion. Motion passed.
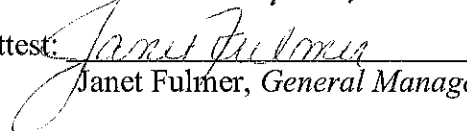
OTHER BUSINESS:

Lobby Office Hours: Kevin Askeland moved, and David Abbott second the motion to continue to keep the District Office closed due to the Covid-19 pandemic until further notice. Motion passed.

PUBLIC COMMENT: NONE

Dave Abbott moved, and Kevin Askeland second the motion that the meeting be adjourned. Motion passed. Meeting was adjourned at 7:52 P.M.

Signed: _____   Date ____7-14-20____
       Roland Martin, *President*

Attest: _____
       Janet Fulmer, *General Manager/Board Secretary*