

SUN PRAIRIE VILLAGE COUNTY  
WATER & SEWER DISTRICT  
MINUTES of March 12th, 2019

RECEIVED

MAY 14 2019

RECEIVED  
APR 10 2019  
/m

The meeting was opened at 6:30 P.M. by Roland Martin, Board President. S. P V W S D

**MEMBERS PRESENT:** Roland Martin, Board President; Floris Dyke, Vice President; Kevin Askeland; David Abbott

**STAFF PRESENT:** Janet Fulmer, General Manager; Dave Crowe, Operator; Linda Nelson, Office Clerk

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked if there were any corrections to the Minutes of February 12th, 2019, Regular Meeting of the Board. No questions or comments. Floris Dyke moved that the minutes be accepted, and Dave Abbott seconded the motion. Motion passed.

Roland Martin asked the Board if there were any questions regarding the financials: The compiled financial statements un-audited January 2019: Floris Dyke commented regarding the Depreciation Expense reflected better separate from the Operational Expenses. Restricted Fund Account Balance Report as of February 28th, 2019: Dave Abbott introduced the following resolution and moved its adoption: **RESOLUTION 08-2019. BE IT RESOLVED**, that, the Sun Prairie Village County Water and Sewer District have Stifel Nicolaus invest the following amounts for each account into each of the CD terms: Sewer Fund Account \$45,000 - \$15,000.00 in each 3, 6 and 12 month; Office Equipment \$5,000 - \$2,500.00 in both 6 and 12 month; Vehicle R&D \$30,000 - \$10,000.00 in each 3, 6 and 12 month; Water Fund Account \$45,000 - \$15,000.00 in each 3, 6 and 12 month; Reservoir Maintenance \$15,000 - \$5,000.00 in each 3, 6 and 12 month; General Savings \$57,000 - \$19,000.00 in each 3, 6 and 12 month; Heavy Equipment \$30,000 - \$10,000.00 in each 3, 6 and 12 month; RO Treatment Plant R&D \$75,000 - \$25,000.00 in each 3, 6 and 12 month; Water Bond Reserve \$30,000 - \$10,000 in each 3, 6 and 12 month. Whereupon the motion for adoption of the foregoing resolution was seconded by Kevin Askeland; and upon vote being taken thereon, the vote in favor of was unanimous. Combined Cash Flow Statement as of February 28th, 2019: Roland Martin questioned the Contract Labor which is comprised of the services provided by the alarm and answering service, fire extinguisher service, and utility locating service; and the Misc Exp which was for the Conference Banquet.

Kevin Askeland moved, and Floris Dyke seconded the motion to accept financials as presented in the Consent Agenda. Motion passed.

Accounts Payable as of February 28th, 2019: Kevin Askeland introduced the following resolution and moved its adoption: **RESOLUTION 09-2019. BE IT RESOLVED**, that, the Accounts Payable statement of Operations & Maintenance bills in the amount of Thirty-Nine Thousand Ninety-Six Dollars and Forty-Seven Cents (\$39,096.47) to be paid. Whereupon the motion for adoption of the foregoing resolution was seconded by Floris Dyke; and upon vote being taken thereon, the vote in favor of was unanimous.

**R0368976 CMS**

Total Pages: 2 R 0.00 By: tmarch 04/10/2019 12:10:23 PM  
Cascade County, Rina Ft Moore - Clerk & Recorder



*(All the above financials are placed in 2019 Board Meeting file records at the District, available upon request.)*

This concludes the consent and action portions of the agenda.

The Managers Report for February 2019 was prepared and verbally given by Janet Fulmer; charts were provided; placed in file.

**OLD BUSINESS:**

Waste Water Planning Grant. The Board was given an email from Craig Nowak of Morrison Maierle regarding update.

Board of Directors Subcommittee Meeting – Ordinances. Tabled.

Board of Directors 2019 – 2023 Term. Reminded the Board of two of the current Board Members terms will expire May 31st, 2019 and new Board Members will be sworn in at the May 14th, 2019 Board Meeting, with President and Vice-President seats elected, and the new terms to begin June 1<sup>st</sup>, 2019.

2018 Annual Audit with Douglas Wilson & Company, P.C. Contract had been sent to Local Government, waiting for their approval.

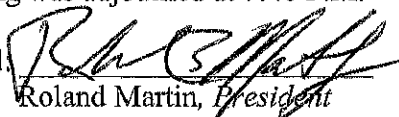
**NEW BUSINESS: NONE**

**OTHER BUSINESS: NONE**

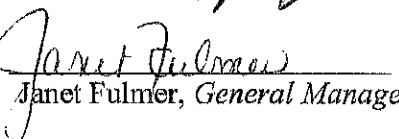
**PUBLIC COMMENT: NONE**

Floris Dyke moved, and Kevin Askeland seconded the motion that the meeting be adjourned. Motion passed.

Meeting was adjourned at 7:40 P.M.

Signed:   
Roland Martin, *President*

Date Apr 9-19

Attest:   
Janet Fulmer, *General Manager and Board Secretary*