

SUN PRAIRIE VILLAGE COUNTY WATER & SEWER DISTRICT
MINUTES of January 17th, 2023

The regular meeting was opened at 6:36 PM by Roland Martin, Board President.

MEMBERS PRESENT: Roland Martin, President; Kevin Askeland, Vice-President; Keith Kallstrom; Alisha Lashley

STAFF PRESENT: Janet Fulmer, General Manager/Board Secretary

GUEST PRESENT: Craig Nowak with Morrison Maierle

The District's Board of Directors uses a Consent and Action Agenda for the Minutes and Financial Reports: Financial Statements, Restricted Fund Account Balance Report, Combined Cash Flow Statement, Accounts Payable and the Resolutions to transfer funds. The Board of Directors receives these items in advance of the meeting.

Roland Martin asked the Board Members if there were any comments, questions, or corrections regarding the Minutes of December 13th, 2022, Regular Meeting of the Board. Keith Kallstrom moved to accept minutes as presented, Alisha Lashley second the motion, all Board Members in favor of, motion passed.

Roland Martin asked the Board Members if there were any comments or questions regarding the financials: Unaudited Financials as of November 30th, 2022: No comments or questions. Restricted Fund Account Balance Report as of December 31st, 2022: No comments or questions.

Keith Kallstrom moved to accept financials as presented in the Consent Agenda, Kevin Askeland second, all Board Members in favor of, motion passed.

(All the above financials are placed in 2022 Board Meeting file records at the District, available upon request.)

This concludes the consent and action portions of the agenda.

Managers' Report for December 2022 was given verbally by Janet Fulmer, charts provided and placed in file.

OLD BUSINESS:

Wastewater Improvement Project: Craig Nowak of Morrison Maierle gave the Board a brief update of the project status. The Board reviewed the Order to Contractor to Resume Work, Keith Kallstrom moved to accept Resume Work Orde No. Two, Kevin Askeland second, all Board Members in favor of, motion passed. Kevin Askeland introduced the following resolution and moved its adoption:

RESOLUTION 01-2023. BE IT RESOLVED, that, the Sun Prairie Village County Water and Sewer District receive from TSEP One Thousand Nine Hundred Sixty-Nine Dollars and Fifty Cents (\$1,969.50), and from USDA RD Loan One Hundred Sixty-One Thousand Eight Hundred Forty-Two Dollars and No Cents (\$161,842.00) for Draw #33 for TSEP and #36 for project to make payment on Morrison Maierle Invoice #000227499 dated 12/9/2022 for \$1,969.50 and Central Excavation Contractor's Application for Payment No. 4 dated 12/19/2022 for \$161,842,00.00. Whereupon the

motion or adoption of the foregoing resolution was seconded by Keith Kallstrom; and upon vote being taken thereon, the vote in favor of was unanimous.

2023 Fiscal Year Budget: The Board discussed the Budget, Keith Kallstrom moved to have Resolution at the next Board Meeting with sufficient posting to public on an increase the Base Rate straight across the board for all lots a total of 5%, Kevin Askeland second, all Board Members in favor of, motion passed.


2021 Annual Audit - Draft: Douglas Wilson & Co. provided the District with Final Copy of the Audit, Keith Kallstrom moved to accept the Final Copy of Annual Audit, Kevin Askeland second, all Board Members in favor of, motion passed.

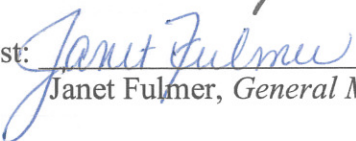
NEW BUSINESS: None.

OTHER BUSINESS: MRWS 43rd Conference & Exhibition March 22 – 24, 2023. The Board approved the attendance of Janet Fulmer, Eric Bucher and Billy Stalford to attend for CEC's.

PUBLIC COMMENT: None.

Kevin Askeland moved that the meeting be adjourned, Keith Kallstrom second, all Board Members in favor of, motion passed. Meeting was adjourned at 7:55 PM.

Signed:  Date 2-14-23
Roland Martin, *President*

Attest: 
Janet Fulmer, *General Manager/Board Secretary*